

Contractor & Consultant Safety Obligations



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All contractors and consultants must comply with the Occupational Health and Safety Act 2004 (Vic) and Occupational Health and Safety Regulations 2017 (Vic) or as applicable, Work Health and Safety Act (Tas) 2012 and Work Health and Safety Regulations 2012 (Tas). All contractors and consultants must:



Prior to commencement of any activity or work at a Church property, undertake a risk assessment of the work area to identify all hazards. Inform the Synod Safety Officer below of any identified risk to the Contractors or Consultants Job Safety Analysis.



Receive from a Church Council representative the Asbestos Register. Prepare the Contractors or Consultants plan for all building and demolition work to the Hazardous Materials Audit Report (Vic) or as applicable, Asbestos Management Plan (Tas).



Establish all necessary plant and equipment, including personal protective equipment (PPE) to perform the activity in a safe manner.



Carry out all high risk work, including working at height of more than two metres, in accordance with the Contractors or Consultants site specific Safe Work Method Statement (SWMS).



Complete The Uniting Church in Australia VicTas 'Online Contractor and Consultant Induction' course <https://www.linksafe.com.au/uca>



Consult with a Church Council representative to a 'Work Area Induction'. Demarcate the work area to protect persons in the vicinity of the activity.

The Contractor or Consultant must provide to the Church Council satisfactory evidence of the following insurance policies that must remain in force for the duration of the activity:

- Public liability insurance policy to the value of \$20 million in respect of any single occurrence; and
- Workers compensation insurance in accordance with legislation.
- The Contractor or Consultant must provide training and directives to their employees and subcontractors to establish and maintain a safe workplace, as far as reasonably practicable.

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